

**PARALEGAL ASSOCIATION OF NORTHERN VIRGINIA**  
**Paralegal Certification Scholarship Application**  
**2018**  
**(Deadline for submission is April 27, 2018)**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Employer: \_\_\_\_\_

**Background:**

\_\_\_\_ Bachelor's or Associate's Degree  
Year obtained: \_\_\_\_ University: \_\_\_\_\_  
\_\_\_\_ Paralegal Certificate  
Year obtained: \_\_\_\_ Provided by: \_\_\_\_\_  
\_\_\_\_ Number of CLE credits earned within the preceding two years, if any.  
Certificate/Degree obtained from institutionally accredited school and/or paralegal  
education program? \_\_\_\_ yes; \_\_\_\_ no.  
Years of substantive paralegal experience: \_\_\_\_\_  
Was this experience full-time paralegal work: \_\_\_\_ yes; \_\_\_\_ no. If no, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

Are you currently scheduled to take a paralegal certification exam: \_\_\_\_ yes; \_\_\_\_ no.  
Date of scheduled exam, if known: \_\_\_\_\_  
Which exam are you planning to take: PACE: \_\_\_\_ PCCE: \_\_\_\_  
Are you planning to enroll in an online review course in preparation for your exam:  
\_\_\_\_ yes; \_\_\_\_ no.

**Eligibility:**

1. Applicant must be a member in good standing with PANV.
2. Applicant must be eligible to take either the PCCE or PACE exam.
3. Applicant's employer will not cover all or any portion of the expenses to apply, study and/or take any of the above exams.

**Application Process:**

1. Complete the application.
2. Sign the affidavit.
3. Tell us a little about yourself, answer the questions below. Your answers should be supported by documentation, if applicable, and give dates, where possible.

- a. Describe your efforts to further the paralegal profession in your community. Your answer should include paralegal and/or attorney bar association activities, affiliations, *pro bono* work, volunteer work, etc. If you are a student, please describe your extracurricular activities and/or involvement with any paralegal or career related activities at your school.
  - b. List any professional honors/awards you have received or for which you have been nominated.
  - c. List any paralegal or professional publications.
  - d. Do you have financial need for this scholarship? If so, please explain.
  - e. Are there any other factors that you would like PANV to consider regarding your application for the Paralegal Certification Scholarship? If so, please list.
4. Write a short essay responding to the question: Why is it important to you to become a Registered Paralegal or CORE Registered Paralegal?
  5. All submissions must be mailed to: PANV, PO Box 222421, Chantilly, VA 20153 or emailed to Suellen Honeychuck, RP, VARP, at [shoneychuck@verizon.net](mailto:shoneychuck@verizon.net)

**PARALEGAL ASSOCIATION OF NORTHERN VIRGINIA  
PARALEGAL CERTIFICATION SCHOLARSHIP AFFIDAVIT**

- I. \_\_\_\_\_, swear or affirm to the best of my knowledge and belief that the following is true and correct:
- a. That the contents of this application are true and complete.
  - b. That I meet eligibility requirements to take either the PCCE or PACE exam.
  - c. I agree to take a paralegal certification exam within one year after the date of the scholarship award if I win this scholarship.
  - d. I understand that a copy of my application and essay will be provided to the Board of Directors of PANV and may be published on PANV's website, FaceBook or LinkedIn pages.
  - f. I understand that my application and all supporting documents will not be returned to me and that they remain the property of PANV.
  - g. I understand that this scholarship is to be used solely and exclusively for the purpose of preparing for and taking either the PCCE or PACE Exam.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA,  
COUNTY OF \_\_\_\_\_, *to wit:*

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, do hereby certify that \_\_\_\_\_ whose name is signed to the foregoing and annexed instrument, did appear before me this day and acknowledged the same to be his/her act and deed.

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_.